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## Import Ticket Data Seamlessly with Deskpro's Enhanced CSV Importer

2024-01-16 - Lara Proud - Comments (0) - Product (Admin)

Using our enhanced CSV Importer you can now import existing ticket data from a CSV file directly into Deskpro, in addition to User and Organization data.

| Import Tickets                        |  |
|---------------------------------------|--|
| you to make bulk updates and addition | n a CSV file into your Deskpro account. This allows<br>s to your database with ease. Note: Only singular<br>ed for both user and agent message fields. |
| Make sure the CSV is encoded using a  | UTF-8 format.  |
| CSV File                              | Importing Data into Deskpro  |
| CSV<br>••••                           | File or : The Drag and drop  |

Once uploaded, you can map data from your file to both pre-defined and custom fields in your Deskpro helpdesk to ensure the Tickets are imported with the information you need.

The Ticket Importer currently supports singular agent and user messages per ticket and agent notes. Additionally, you can decide to keep the existing ticket ID (Ref) or have a new ID assigned during import. Some of the other pre-defined fields you can map to during a ticket import include:

- Reference
- Subject

- Labels
- User Email (Owner)
- Agent
- Agent Team
- And more

You are also able to define and create custom fields to map your data to during the import to further streamline your data transfer.

| ✓ My data has headers |  |                    |   |   |
|-----------------------|--|--------------------|---|---|
| Column Name           | Example Data                           | Мар То             |   |   |
| Subject               | Help placing new order                 | Subject            | ~ | + |
| User Message          | I am looking to purchase a new item    | User Message Text  | ~ | + |
| User Email            | bill@example.com                       | Owner              | ~ | + |
| Agent Message         | Of course, what item is of interested? | Agent Message Text | ~ | + |
| Assigned Agent        | agent@deskpro.com                      |                    | ~ | + |
| Ticket Date           | 2024-16-01                             | Ref                |   | + |
|                       |  | Label              |   |   |
|                       |  | Owner              |   |   |
|                       |  | Agent              | ĸ |   |
|                       |  | Agent Team         |   |   |
|                       |  | Note               |   |   |
|                       |  | Date               |   |   |

With this feature, we are aiming to simplify your data management, making it faster and easier to get your Deskpro environments set up and simplify data migration.

For more information about importing ticket data, see our Admin Guide.