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Streamline Scheduling with Google Calendar in Deskpro

2025-04-23 - Lara Proud - [Reacties \(0\)](#) - [Product \(Admin\)](#)

[Google Calendar](#) is a powerful tool for managing time, scheduling, and organizing events, reminders, and shared calendars. By connecting Google Calendar with Deskpro, you can streamline your scheduling directly from the help desk platform, boosting efficiency.

The screenshot shows a 'Create event' modal window. At the top, there are icons for information, a calendar, a clock, and a Google Calendar icon. The form has the following sections:

- Summary:** A text input field with the placeholder 'Add Value'.
- Start Date/time:** A text input field with the placeholder 'DD/MM/YYYY at 15:55' and a calendar icon.
- End Date/time:** A text input field with the placeholder 'DD/MM/YYYY at 15:55'.
- Description:** A text input field.
- Attendees:** A list of email addresses: 'steve@company.com' and 'john@company.com', each with a close button (X).
- Frequency:** A section with a checked 'Recurring' checkbox.
- Recurrence:** A dropdown menu currently set to 'Monthly'.
- Repeat every:** A dropdown menu with the placeholder 'Select value'.
- Occurs on:** A dropdown menu with the placeholder 'Select value'.
- Buttons:** 'Add' and 'Cancel' buttons at the bottom.

The app will open next to a ticket on the help desk, allowing you to:

- **View Events/Calendar:** Access a comprehensive list of your calendar events directly within Deskpro.
- **Check Attendance Status:** Easily monitor the attendance status of event participants.
- **Create Events:** Directly schedule new events from Deskpro, simplifying your workflow.
 - **Choose Date/Time:** Select specific dates and times for your events with ease.
 - **Set Recurring Events:** Opt for one-time or recurring events and customize the recurrence pattern as needed.

Enabling Google Calendar in Deskpro is simple. Go to **Admin > Apps & Integrations > Apps**. Under **Available Apps**, click on Google Calendar, and follow the authentication steps on screen to connect it to your Deskpro workspace.