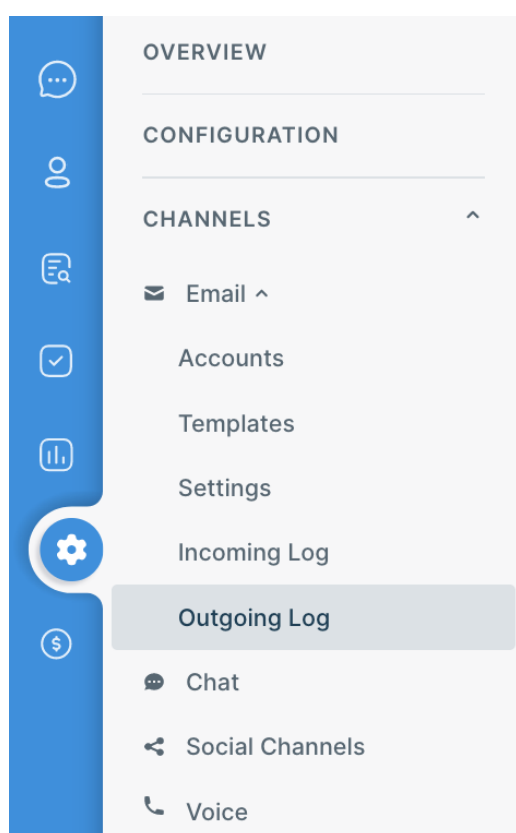


## How do I enable logging for outgoing email?

Christopher Nadeau - 2023-09-07 - Comments (0) - Channels

All your outgoing mail is automatically logged and saved in your helpdesk, these logs are helpful for you to be able to view for any troubleshooting problems.

To view the outgoing mail log, go to **Admin > Channels > Email > Outgoing Log**.



Please note that email processing **does not** happen instantly, there may be a slight delay as Deskpro queues up and sends outgoing mail in batches.

You can view the details of an email in the log by clicking on it in the list or by hovering over the end of the row and clicking the **information icon**.

**Outgoing Email Logs** Help

Search  Filter  Sort View Live updates Refresh

0 selected

Date Created	Email ID	Status	From	To	Subject	Ticket
about 3 hours	311	<span style="color: red;">!</span>	Lara Proud <noreply@ef44f54f6f9f>	Sarah L'Heureux <sarah.lheureux@deskpro.com>	[#54 UPDATED] Re: My radiator is f...	54
about 3 hours	310	<span style="color: red;">!</span>	Lara Proud <noreply@ef44f54f6f9f>	Sarah L'Heureux <sarah.lheureux@deskpro.com>	[#54 ASSIGNED TEAM] Re: My radi...	54
about 3 hours	309	<span style="color: red;">!</span>	David Green <noreply@ef44f54f6f9f>	Sarah L'Heureux <sarah.lheureux@deskpro.com>	[#54 NEW TICKET] My radiator is f...	54

This will open a drawer that will give you the details of the email:

**Outgoing Email: 311** id: 311

---

**Information** Source Log

Reference

Date

Status

Attempts

From

To

Subject

Tags

email

Related Content

- [How long are outgoing emails retained for in cloud accounts?](#)
- [I'm having trouble with outgoing email](#)
- [I'm having trouble receiving notification emails when I create a ticket](#)
- [How do I enable logging for incoming email processing?](#)