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# New structures for Guides

2020-12-08 - Stephanie Quadranti - Comments (0) - Product

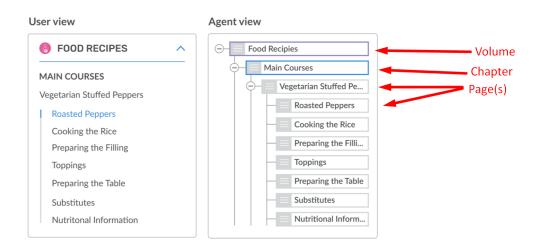
We are pleased to announce the release of improvements to Guides. To organise information more effectively and improve the stability of Guides, we've upgraded the information structure so Guides can be arranged with clear hierarchy in mind and be easily navigable by end users.

Previously, Guides were structured by:

- Topic Sections
- Topics

From now on, Guides will be structured by:

- Volumes
- Chapters
- Pages



The use of Volumes will be enabled by default in the settings of a newly created Guide. However, you'll still be able to disable this if necessary by unticking the "Use Volumes" option within the Guide settings:

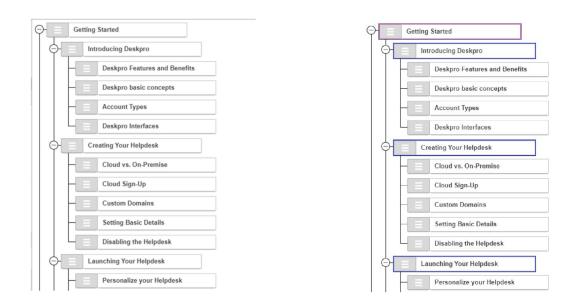
| E 12 FAGES                               | TESTOOIDE                                     |  |  |  |
|--|---|--|--|--|
| DELETE GUIDE                             |   |  |  |  |
| Delete Guide                             |   |  |  |  |
| EDIT GUIDE                               |   |  |  |  |
| Title                                    | Test Guide                                    |  |  |  |
| Description                              |   |  |  |  |
| Use Volumes                              |   |  |  |  |
| Permissions                              | Everyone Registered VIP Extra Priv Beta Users |  |  |  |
| lcon                                     | Pick Icon                                     |  |  |  |
| Color                                    |   |  |  |  |
| Splash Image                             | Upload image Browse Free Images               |  |  |  |
| Brand                                    | Default                                       |  |  |  |
| REORDER GUIDE (DRAG & DROP)              |   |  |  |  |
| Test Guide<br>System Administrator Guide |   |  |  |  |

### What will happen to existing Guides?

When an existing Guide has been upgraded, there are three possible scenarios:

### Scenario 1:

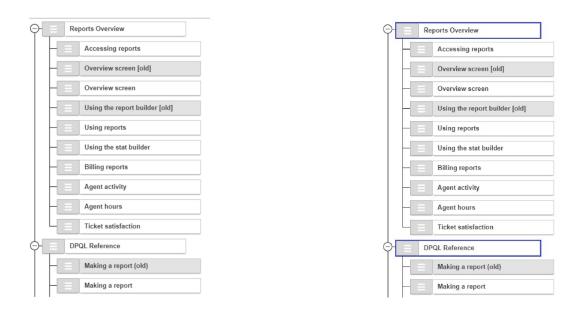
If a guide previously had **Topic Sections with nested Topic Sections**, the Topic Sections and Nested Topic Sections will simply be converted to **Volumes** and **Chapters**, respectively.



#### Scenario 2:

If a guide previously had only Topic Sections, these Topic Sections will be converted to

#### Chapters.



#### Scenario 3:

If a guide previously had **both Topic Sections and Topic Sections with nested Topic Sections** at the first node level, then an **extra Volume** will be created for the **standalone Topic Sections** in the Guide (which are now Chapters within the extra Volume).

This scenario may require your attention to make some changes as a result of the upgrade. For example, the extra Volume created may need to be renamed.

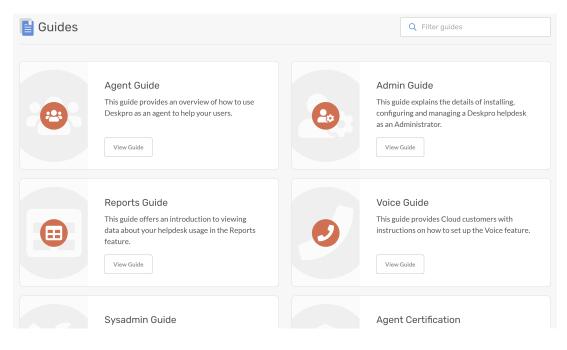
| φ- |   | Th  | e Agent Interface         |
|----|---|-----|---------------------------|
|    | - |     | Instant Messaging (v2)    |
|    | - |     | Instant Messaging         |
|    | - |     | Introduction and Overview |
|    | - |     | Header                    |
|    | - |     | Filter pane               |
|    |   |     | List pane                 |
|    | + |     | Content pane              |
|    | + |     | 2-column view             |
|    | L |     | Account preferences       |
| ¢  |   | Tio | kets                      |
|    | ¢ |     | Elements of a Ticket      |
|    |   |     | Ticket Properties         |

| ₽ = | The Agent Interface       |  |  |
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| - O | The Agent interface       |  |  |
|     | Instant Messaging (v2)    |  |  |
|     | Instant Messaging         |  |  |
|     | Introduction and Overview |  |  |
|     | Header                    |  |  |
|     | Filter pane               |  |  |
|     | List Pane                 |  |  |
|     | 2-column view             |  |  |
| θ.  | Tickets                   |  |  |
| Ф   | Elements of a Ticket      |  |  |
|     | Ticket Properties         |  |  |
|     | •                         |  |  |

## **Further recent improvements to Guides**

As part of the Guides beta, we're continuously improving the experience of using Guides with smaller tweaks and fixes to make them more stable. Here's a summary of some of the recent improvements that we've made to Guides.

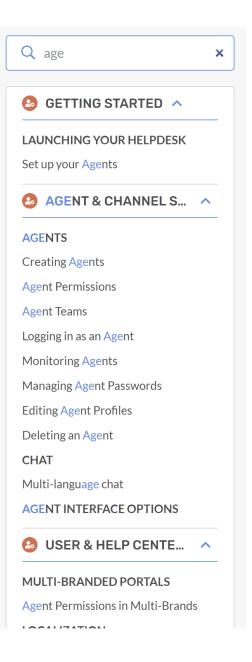
To simplify the navigation between and the searching within Guides, we've introduced a landing page where all Guides can be viewed and filtered by title.



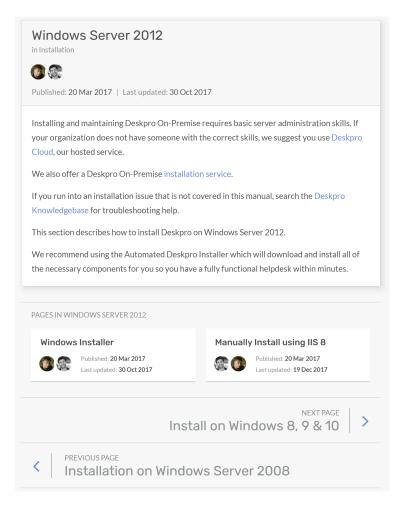
Additionally, there is a landing page for individual Guides to preview the information within.

| Q Search table of contents | Agent Guide   |  |  |  |
|----------------------------|---|--|--|--|
| O THE AGENT INTERFA.       | Published: 22 Mar 2017   Last updated: 27 Jul 2020  |  |  |  |
| O TICKETS V                |   |  |  |  |
| O CHAT V                   | This will be added a second second be added as a Declaration of the second se |  |  |  |
| CRM V                      | This guide provides an overview of how to use Deskpro as an agent to help your<br>users.  |  |  |  |
| O PUBLISH V                | Start Reading   |  |  |  |
| COMMUNITY -                |   |  |  |  |
| 🔘 TASKS 🤟                  |   |  |  |  |
| O PRODUCTIVITY ~           |   |  |  |  |
| O AGENT IM V               |   |  |  |  |
| O APPENDIX V               |   |  |  |  |

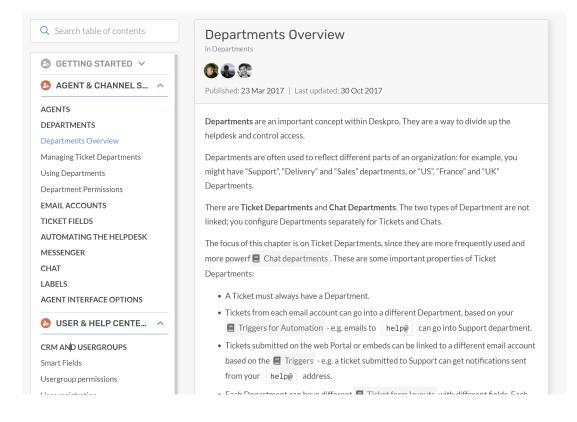
The search functionality has also been significantly improved, and users will now be able to search the entire Guide.



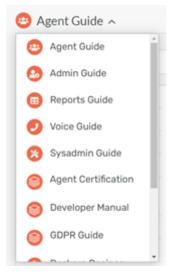
Links have been introduced at the end of Guide Pages to allow end users to quickly navigate between similar pages of interest.



With the addition of distinct URL pages for each page, users can go directly to the right page instead of starting at the top and scrolling endlessly through a Guide. Users will also be able to freely explore the table of contents within a guide all whilst reading the current guide page which will remain in its place.



If you currently have several Guides, users will now be able to quickly access them through the new drop-down menu.



Finally, to increase the functionality of and user interaction with the Guides, comments can now be added to Guide pages in a similar fashion to Knowledgebase and News Articles.

| Comm   | ent (1)   |                      |  |  |  |  |
|--|---|----------------------|--|--|--|--|
| D  | John Doe<br>What other notifications are available? | () a few seconds ago |  |  |  |  |
| Add a comment<br>Thank you for your comment. |   |                      |  |  |  |  |
| JD   | John Doe<br>Your comment *                          |                      |  |  |  |  |
|  |   |                      |  |  |  |  |
|  | Add Comment   |                      |  |  |  |  |

In other news, a number of other bug fixes have been made so please make sure to view the <u>Release Notes</u> for further information!