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## How do I set up an email account for outgoing messages only?

Alexandra Mead - 2023-09-15 - [Commenti \(0\)](#) - [Channels](#)

Most email messages sent by Deskpro are linked to a particular ticket. However, some automatic emails do not relate to a specific ticket; for example, password reset links, welcome emails, and login alerts. The account used to send these non-ticket emails is called the default email account. You can pick which account this is from

**Admin > Channels > Email > Settings.**

The screenshot shows the Deskpro Admin interface with the 'Email' channel selected. The 'Settings' tab is active. On the right, the 'Outbound Email Settings' section is displayed. A red box highlights the 'Default email account' field. Below it, a description explains that Deskpro sends non-ticket related emails like password reset links and login alerts, and defines which email account to use for these. It notes that these emails are not directly related to communication between users and agents, so helpdesks may wish to configure a no-reply address instead. The 'Brands' section shows three brands: 221B Energy (selected), 221B Internal Support, and Test brand. The 'Default email account' dropdown is set to 'contact@221benergy.deskpro.com'.

You may prefer to use a "no-reply" account for non-ticket emails instead of an email account configured to accept tickets. That means that if a user replies to a password reset email, for example, their message will be discarded instead of converted into a ticket.

To set up a no-reply account:

1. Go to **Admin > Channels > Emails > Accounts** and create a new account, e.g. `noreply@yourcompany.com`.
2. Configure the settings.
3. Enable and save the account.
4. Go back to **Admin > Channels > Email > Settings** and select the new no-reply account as the default email account.

You may also wish to edit the user email templates that are sent from the no-reply address (i.e. all the user email templates except those under Ticket Emails) to add a message making it clear that any replies to this address will not be read. This can be edited under **Admin > Channels > Email > Templates**.

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# Email Templates

Template: please select

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Additionally, if you want to automatically delete any tickets created via your noreply@ account, you can create a Trigger in **Admin > Business Rules > Triggers**.