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## How do I enable logging for outgoing email?

Christopher Nadeau - 2023-09-07 - (0) megjegyzés - [Channels](#)

All your outgoing mail is automatically logged and saved in your helpdesk, these logs are helpful for you to be able to view for any troubleshooting problems.

To view the outgoing mail log, go to **Admin > Channels > Email > Outgoing Log**.

The screenshot shows the Deskpro Admin sidebar on the left. The sidebar has a blue background with white icons. The 'Outgoing Log' option is highlighted with a grey background and a white border. The sidebar includes sections for Overview, Configuration, Channels (Email, Accounts, Templates, Settings, Incoming Log), and Outgoing Log.

Please note that email processing **does not** happen instantly, there may be a slight delay as Deskpro queues up and sends outgoing mail in batches.

You can view the details of an email in the log by clicking on it in the list or by hovering over the end of the row and clicking the **information icon**.

The screenshot shows the 'Outgoing Email Logs' table. The table has columns for Date Created, Email ID, Status, From, To, Subject, and Ticket. There are three rows of data:

Date Created	Email ID	Status	From	To	Subject	Ticket
about 3 hours	311		Lara Proud <noreply@ef44f54f6f9f>	Sarah.Lheureux <sarah.lheureux@deskpro.com>	[#54 UPDATED] Re: My radiator is...	54
about 3 hours	310		Lara Proud <noreply@ef44f54f6f9f>	Sarah.Lheureux <sarah.lheureux@deskpro.com>	[#54 ASSIGNED TEAM] Re: My radi...	54
about 3 hours	309		David Green <noreply@ef44f54f6f9f>	Sarah.Lheureux <sarah.lheureux@deskpro.com>	[#54 NEW TICKET] My radiator is t...	54

This will open a drawer that will give you the details of the email:

## Outgoing Email: 311

id: 311



[Information](#) [Source](#) [Log](#)

Reference

1644487315-KTHUUFKNYGAKQKVWEWJYPJTHZX6BQGP8KWNIf

Date

Thursday, 10 Feb 2022 10:01 AM

Status

Error (Thursday, 10 Feb 2022 10:02 AM)

Attempts

1

From

Lara Proud <noreply@ef44f54f6f9f>

To

Sarah L'Heureux <sarah.lheureux@deskpro.com>

Subject

[#54 UPDATED] Re: My radiator is faulty

- Címkek
- [email](#)

## Kapcsolódó tartalom

- [How long are outgoing emails retained for in cloud accounts?](#)
- [I'm having trouble with outgoing email](#)