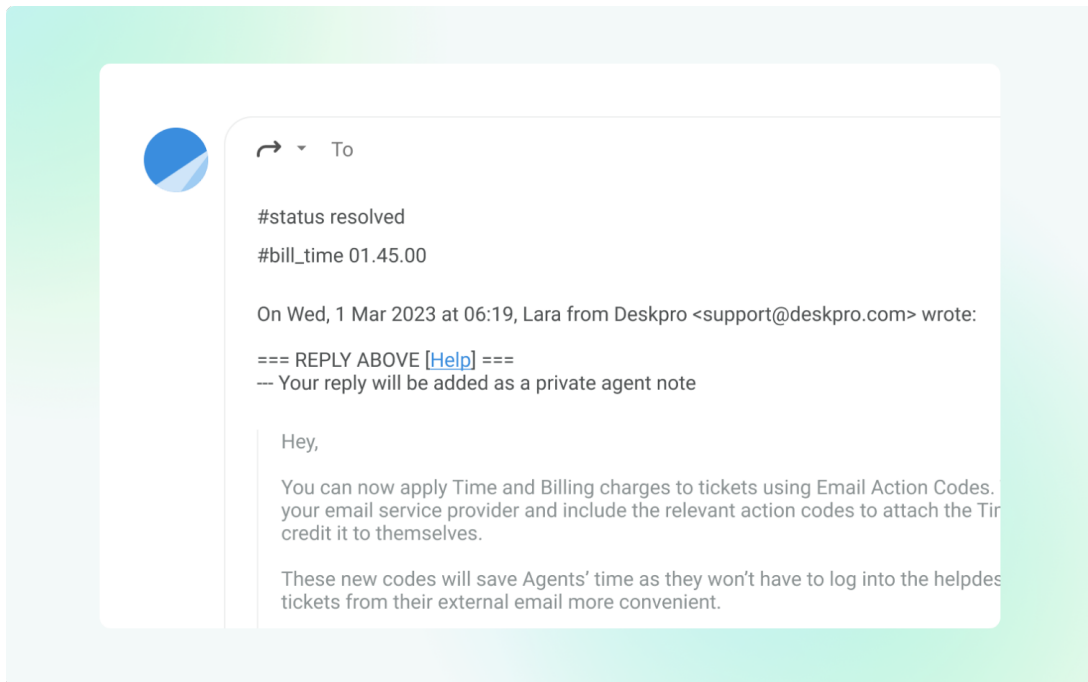


## Apply Time and Billing Charges using Email Action Codes

2023-03-06 - Lara Proud - Comments (0) - Product (Agent)

You can apply Time and Billing charges to tickets using Email Action Codes. We added this functionality so that Agents can respond to tickets from your email service provider and include the relevant action codes to attach the Time or Billing Charges associated with the ticket and credit it to themselves.



You can apply the new action codes in this way:

- **Billing Time:** #billing\_time 01:45:00
- **Billing Charge:** #billing\_charge 120.00

The action codes are applied in the format 00:00:00 for time or 100.00 for currency, and the relevant charges will then be added to the ticket's log. The log will automatically apply the currency the helpdesk is set up in when adding billing charges.

Billing & Time Log +		
1 March 2023 15:07	01	45 00 hrs min sec
17 February 2023 09:15	1,500.00	USD
12 February 2023 11:15	1,500.00	USD
11 January 2023 10:07	00	45 00 hrs min sec
22 December 2022 10:47	1,500.00	USD
<b>Total Amount (3)</b>	<b>4,500.00</b>	<b>USD</b>
<b>Total Time (2)</b>	<b>2 hrs, 30 min, 00 sec</b>	

These new codes will save Agents' time as they won't have to log into the helpdesk to add these charges; it makes responding to tickets from their external email more convenient.