

## Create an access point for your frequently used apps with Bookmarks

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Our Bookmarks App provides an effortless way for Agents to access links from your helpdesk. Bookmarks helps make workflows more efficient, as you and your Agents no longer need to search for frequently used links; you can access the websites you need from .the Global Apps bar



There are two sections in Bookmarks. The **Shared Bookmarks** tab is where you create bookmarks for all agents, and the **My Bookmarks** tab allows each agent to create a list of bookmarks — letting them customize their bookmarks according to the sites they need to .access

Creating Bookmarks is easy. Provide a name, description, and URL for each item. This allows you to easily remember the purpose of each bookmark and quickly access the links you need. Plus, you can edit bookmarks by hovering over the right-hand side of them in the .app window

To enable the Bookmarks app for your helpdesk, go to **Apps & Integrations > Apps**, select the **Available** tab, and install the **Bookmarks** app. You and your agents will then be .able to access the app from the Global Apps bar across the helpdesk interfaces



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