

## How do I set up an email account for outgoing messages ?only

Ben Henley - 2018-03-13 - Comment (1) - Using Deskpro

.Most email messages sent by Deskpro are linked to a particular ticket

Some automatic emails do not relate to a specific ticket; for example, password reset links,  
.welcome emails, and login alerts

The account used to send the non-ticket emails is called the **default email account**. You  
.can pick which account this is from **Setup > Settings** in the admin interface

You may prefer to use a "no-reply" account for non-ticket emails instead of an email  
account configured to accept tickets. That means that if a user replies to a password reset  
.email, for example, their message will be discarded instead of converted into a ticket

:To set this up

Go to **Admin > Emails > Email Accounts** and create a new account, e.g. .1  
.noreply@yourcompany.com

.Configure the settings .2

.Enable and save the account .3


Go to **Setup > Settings** and select the new no-reply account as the default email .4  
.account

### Default Email Account

DeskPRO sends a number of non-ticket related

You can edit accounts or add new accounts fro

Since these emails are not directly related to coi

Default account:  

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You may also wish to edit the user email templates that are sent from the no-reply address  
(ie all the user email templates except those under Ticket Emails) to make clear that you  
.will not read any replies

If you want to automatically delete any tickets created via your noreply@ account, create a  
.trigger in **Admin > Tickets > New Ticket Triggers**

**Title \***

This title will be used throughout the admin interface to refer to this trigger.

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**Event** When a new ticket is created

By a user  By an agent

via the web

via email

via the API

### Criteria

The criteria section is a list of terms that must match before the actions are applied to the ticket.

**when** The following conditions are met:

Email Account

**or** The following conditions are met:

### Actions

These actions will apply when all of the criteria pass.

**then** The following actions will run:

Set Status

- Tags
- 2018
- email
- no-reply
- noreply

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