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Link your Communication Channels

Lara Proud - 2023-09-12 - Comment (1) - Getting Started

Deskpro is an omnichannel helpdesk platform, which means there are numerous ways that .users can get in touch with you through Deskpro

This article will cover the different channels you can link to your helpdesk, and show you !where you can access documentation to walk you through setup

Linking up your various communication channels with the helpdesk ensures tickets are generated whenever users try to contact you, making it easier for your agents to manage .and respond to their queries

The main channels in Deskpro are **Email, Live Chat, Forms, Voice, Social Media, and** .Reviews

Email

You can configure the **Email** accounts that you want to link to your helpdesk in **Admin** > **Channels** > **Email** > **Accounts**. Any new messages to an email account linked to your .helpdesk are automatically converted into a ticket

Add: New Email Address

Email Address*	
 This account has additional email addresses associated with it (aliases) 	
C Enabled @	
Brands	
Enabled on all brands	Ŧ
Туре	
Ticket Email Account	~
Ticket accounts are email accounts that Deskpro will download emails from and process into tickets and replies.	
Account Details	
Account Type	
Select Type	Ŧ
Advanced Options	
C Brabled Encryption and Signing (S/MIME) Ticket accounts are email accounts that Deskpro will download emails from and	
process into tickets and replies.	
Outgoing Account Details	
Account Type	
Select Type	Ŧ

Email accounts that you add to your helpdesk have to be linked to specific departments; this means that tickets generated from the email account will be automatically assigned to .the respective departments

Example

If you add: sales@yourdomain.com as an email address and link it to the **Sales Department**, each ticket that is generated from that email address will be assigned to .**Sales**

Your helpdesk will have a default ticketing email account: <u>contact@yourdomain.deskpro.com</u>. Users can submit tickets to this address and it will be .linked to your Support department

To create a new email account click **+ New** which will open the new email account window where you can input the details of an account that you want to add. You can also specify .which brands you want the address to be available to

.For more information about Email account settings see Email Accounts

Live Chat

You can also embed a **Live Chat** widget onto your webpages or Help Center to enable real. .time chat with your users

To set up the Live Chat widget on your pages go to **Admin > Channels > Chat > Messenger Setup**. From here, you can customize the look and behavior of the widget. When you're happy with it, you can go to **Add Messenger to your Site**, to get the code to .embed it onto your sites

To manage which of your brands, departments and agents are able to use the Live Chat you .can edit Chat Permissions in **Admin > Channels > Chat > Departments**

Add: New Messenger Department

×

Prope	rties Permi	ssions		
Departme	ent Avatar			
	Pick Icon	Upload Image	Delete	
Title*				
Sh	ow a different t	itle to end-users		
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You can also manage Chat Queues by going to **Admin > Channels > Chat > Queues**. .This lets you customize how Chats are assigned to agents in your helpdesk

.For more detail on Live Chat setup, see Chat Setup

Forms

Create custom, dynamic **Forms** for your Help Center that generate tickets that contain specific information that agents require from your users. Forms also enable you to route .your tickets to departments based on the fields a user fills out when creating a ticket

You can create custom forms by going to **Admin > Ticket Structure > Departments**. From here, you select the department you're creating a form for and then go to the **Form** .tab

Edit: Complaints	id: 2
Information Permissions Form Website Embed	
Form	
Custom Form Editor 🔹	
This is a custom layout that applies only to this department. Any changes you make	
his is a custom layout that applies only to this department. Any changes you make o this layout will not affect any others. User FormAgent Form	
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o this layout will not affect any others. User Form Agent Form I User Name & Email (Single-line Text) I Department (Select Field)	
o this layout will not affect any others. User Form Agent Form User Name & Email (Single-line Text) Department (Select Field) Subject (Single-line Text)	

Note

You can also create **custom fields** for Forms in **Admin > Ticket Structure > Ticket** .**Fields**

Forms automatically appear on the Help Center, but you can also embed them on your website by selecting **Website Embed**, which generates the embed code you need to add your form onto other pages. See <u>Department Forms</u> for more information about Forms on .your Help Center

Voice

Users can also contact your helpdesk through the Voice app, which operates as a fully .integrated call center system

To enable **Voice**, go to **Admin** > **Channels** > **Voice** and follow the steps to set up Voice .and add credit to your account

Once you have enabled Voice, you can purchase a number, add queues, and build an auto .attendant

.For more information about the Voice Set up, see this section of the Admin Guide

Social

Interacting with your users is possible over multiple social media channels, and these interactions can also be linked to your customers' CRM profiles. So you can provide full .omnichannel support

Admin > Channels > Select Channel

Twitter

Once you have added your Twitter account, you can receive and respond to both @mention .and direct messages from your handle

Setting up Twitter on Deskpro

WhatsApp

You can send and receive messages via a business WhatsApp account, using an SMS .number on Deskpro and requesting WhatsApp messaging to be enabled

Setup WhatsApp on your helpdesk

Facebook

Setup Facebook on your helpdesk

Instagram

Introduction to Instagram

Reviews

You can also use Deskpro to aggregate the feedback your product is getting via review .sites

Apple App Store reviews

Trustpilot reviews

.Read the next article in Getting Started on Automating your Helpdesk