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Streamline Scheduling with Google Calendar in Deskpro

2025-04-23 - Lara Proud - [Comments \(0\)](#) - [Product \(Admin\)](#)

[Google Calendar](#) is a powerful tool for managing time, scheduling, and organizing events, reminders, and shared calendars. By connecting Google Calendar with Deskpro, you can streamline your scheduling directly from the help desk platform, boosting efficiency.

The screenshot shows a 'Create event' modal form. At the top, there are three notification icons with counts 1, 1, and 3. The form has a title bar with a home icon, a refresh icon, and a menu icon. The fields include: 'Summary' with a placeholder 'Add Value'; 'Start Date/time' with a placeholder 'DD/MM/YYYY at 15:55' and a calendar icon; 'End Date/time' with a placeholder 'DD/MM/YYYY at 15:55'; 'Description' with a text input field; 'Attendees' with two email addresses 'steve@company.com' and 'john@company.com', each with a close icon; 'Frequency' with a checked 'Recurring' checkbox; 'Recurrence' with a dropdown menu showing 'Monthly'; 'Repeat every' with a dropdown menu showing 'Select value'; and 'Occurs on' with a dropdown menu showing 'Select value'. At the bottom, there are 'Add' and 'Cancel' buttons.

The app will open next to a ticket on the help desk, allowing you to:

- **View Events/Calendar:** Access a comprehensive list of your calendar events directly within Deskpro.
- **Check Attendance Status:** Easily monitor the attendance status of event participants.
- **Create Events:** Directly schedule new events from Deskpro, simplifying your workflow.
 - **Choose Date/Time:** Select specific dates and times for your events with ease.
 - **Set Recurring Events:** Opt for one-time or recurring events and customize the recurrence pattern as needed.

Enabling Google Calendar in Deskpro is simple. Go to **Admin > Apps & Integrations > Apps**. Under **Available Apps**, click on Google Calendar, and follow the authentication steps on screen to connect it to your Deskpro workspace.