

<u>News</u> > <u>Product</u> > <u>Product</u> (Agent) > <u>You can now download a list of tickets as a CSV file</u>

You can now download a list of tickets as a CSV file

2022-11-08 - Lara Proud - Comments (0) - Product (Agent)

We added the ability to download a list of tickets as a CSV file. Click the new **CSV** icon in the left-hand corner of the interface, indicated with the blue square, which will generate a table of the current tickets on the page.

| 151 | Gary Jones <g.jones@example.com></g.jones@example.com> | G Gary Jones <g.jones@example.com></g.jones@example.com> |
|-----|--------------------------------------------------------|------------------------------------------------------------------------|
| 149 | Password Reset | I Hannah Scott <hannah.scott@deskpro.com></hannah.scott@deskpro.com> |
| 140 | Change of address needed (Form) 🚖 | Agatha Bardle <agathabardle@example.com></agathabardle@example.com> |
| 124 | New WhatsApp from whatsapp:+447793008645 | (36) James Godwin |
| 99 | I'm having an issue with my boiler | Dora Planter <dora.planter@example.com></dora.planter@example.com> |
| 94 | Chat follow up | Audrey Merivale <audreym84@example.com></audreym84@example.com> |
| 78 | Website problem | HB Heather Brown <heatherbrown99@gmail.com></heatherbrown99@gmail.com> |
| 77 | Missed call follow up | I Agatha Bardle <agathabardle@example.com></agathabardle@example.com> |
| 66 | Issue with boiler | Hannah Scott <hannah.scott@deskpro.com></hannah.scott@deskpro.com> |

When you click on the icon, a table will immediately export the tickets on the current page of the helpdesk into a CSV file, and the file will download to your computer.

The CSV export can include information, such as the following, about your tickets:

- Ticket ID
- Ticket Subject
- User's Name
- User's Email
- Custom Fields

You can see in this image below some of the data fields that get exported from the list of tickets in the helpdesk:

| | A | В | C | D | E | F | G | н | 1 | J | K |
|----|----------|-----|----------------|---------------------------------------------------------------------|----------|-----------------|---------------------------|---------------|-----------------|---------|-----------------|
| 1 | typename | id | ref | subject | agent_ic | agent_name | agent_email | agent_team_id | agent_team_name | user_id | user_name |
| 2 | Ticket | 247 | ZLRV-4282-VJDP | Change payment information | 5 | 9 Lara Proud | lara.proud@deskpro.com | 6 | Support Team | 20 | Agatha Bardle |
| 3 | Ticket | 227 | RWFX-6039-MTVT | Issue with Wifi | | 2 Hannah Scott | hannah.scott@deskpro.com | 6 | Support Team | 8 | Greg Lestrade |
| 4 | Ticket | 215 | TSQG-4425-DBAY | Boiler problem is back! | 5 | 9 Lara Proud | lara.proud@deskpro.com | 6 | Support Team | 92 | Derek J |
| 5 | Ticket | 214 | CNFV-7970-AFGO | Derek Boiler issue | 8 | B Joell | joell.jenkins@deskpro.com | 6 | Support Team | 92 | Derek J |
| 6 | Ticket | 196 | BQHR-7855-YVDE | Problem reading the meter (Email) | | | | 6 | Support Team | 86 | Alice Barrel |
| 7 | Ticket | 195 | DLLV-7196-DZBY | Need help with reading the meter | 5 | 9 Lara Proud | lara.proud@deskpro.com | 6 | Support Team | 86 | Alice Barrel |
| 8 | Ticket | 189 | QTFB-2089-PODG | How do I read my meter? (Form) | | | | 6 | Support Team | 84 | Spencer Hasting |
| 9 | Ticket | 183 | TTVN-3684-VWEN | Problem with my boiler | 7 | 7 Alesia Burvin | alesia.burvin@deskpro.com | 6 | Support Team | 80 | Hannah S |
| 10 | Ticket | 181 | BROR-3605-NLTQ | password | | 2 Hannah Scott | hannah.scott@deskpro.com | 6 | Support Team | 2 | Hannah Scott |
| 11 | Ticket | 163 | GMXB-3038-DBCY | New Twitter mention from hannahrebekahs1 | | | | 6 | Support Team | 82 | Hannah Scott |
| 12 | Ticket | 160 | WOFE-5994-OJHH | New SMS from +447969236608 | | | | 6 | Support Team | 14 | Audrey Merival |
| 13 | Ticket | 153 | OHLI-3940-NNHU | Agatha Bardle <agathabardle@example.com></agathabardle@example.com> | 5 | 9 Lara Proud | lara.proud@deskpro.com | 6 | Support Team | 20 | Agatha Bardle |
| 14 | Ticket | 151 | FFJC-7619-SIDL | Gary Jones <g.jones@example.com></g.jones@example.com> | 5 | 9 Lara Proud | lara.proud@deskpro.com | 6 | Support Team | 75 | Gary Jones |
| 15 | Ticket | 149 | OCWE-1544-UFXE | Password Reset | 5 | 9 Lara Proud | lara.proud@deskpro.com | 6 | Support Team | 2 | Hannah Scott |
| 16 | Ticket | 140 | MMOR-0229-XXIP | Change of address needed (Form) | | | | 6 | Support Team | 20 | Agatha Bardle |
| 17 | Ticket | 124 | EXND-4082-QTTW | New WhatsApp from whatsapp:+447793008645 | | | | 6 | Support Team | 61 | James Godwin |
| 18 | Ticket | 99 | EAWT-8063-TOKG | I'm having an issue with my boiler | 7 | 7 Alesia Burvin | alesia.burvin@deskpro.com | 6 | Support Team | 53 | Dora Planter |
| 19 | Ticket | 94 | PAUH-1599-SHEQ | Chat follow up | | | | 6 | Support Team | 14 | Audrey Merival |
| 20 | Ticket | 78 | RAKL-3438-DEHM | Website problem | | 2 Hannah Scott | hannah.scott@deskpro.com | 6 | Support Team | 22 | Heather Brown |
| 21 | Ticket | 77 | IWYC-3806-EDCQ | Missed call follow up | | | | 6 | Support Team | 20 | Agatha Bardle |
| 22 | Ticket | 66 | AXNC-1121-QYLF | Issue with boiler | 7 | 7 Alesia Burvin | alesia.burvin@deskpro.com | 6 | Support Team | 2 | Hannah Scott |

We have added the ability to export your tickets as a CSV to provide you with a simple and convenient way to gather your ticket data, which you can then analyze, import into reporting tools, or share with necessary stakeholders.