

## How can I change the name of the "Contact Us" tab?

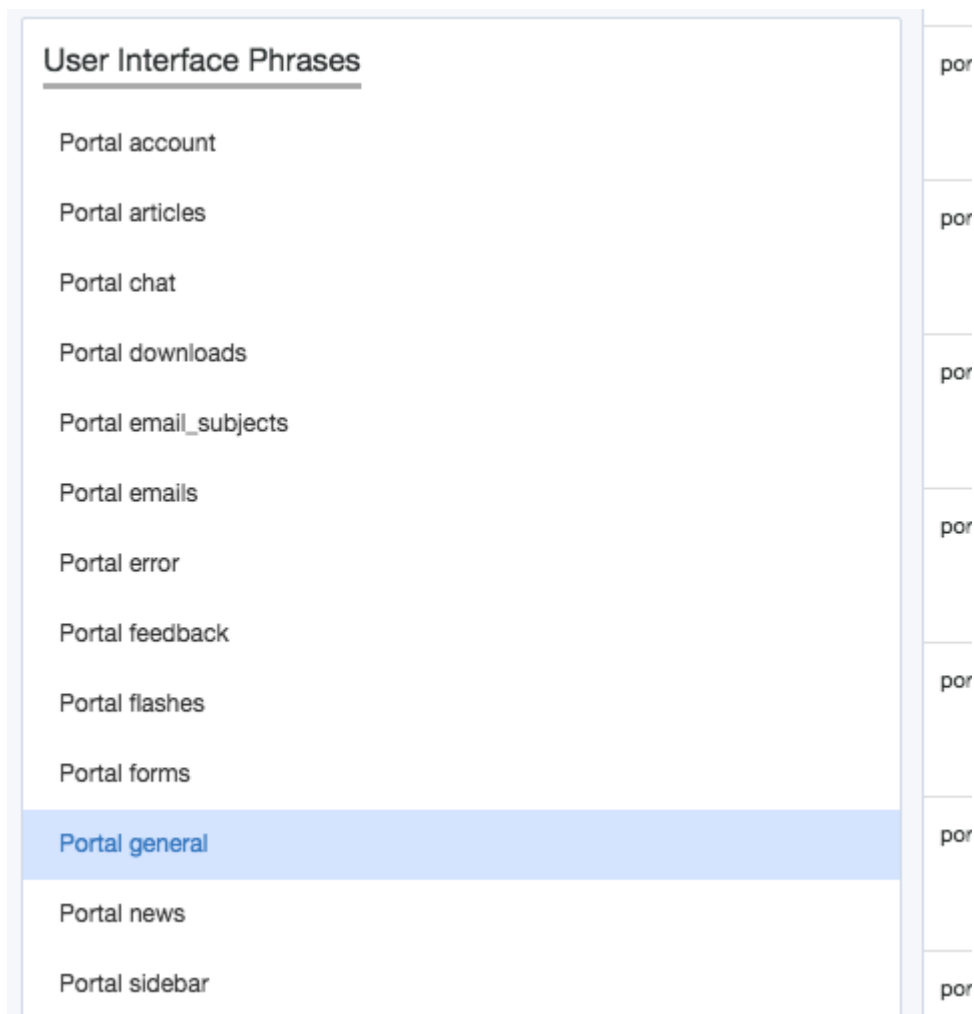
Lauren Cumming - 2023-08-30 - Comments (0) - Deskpro Legacy

### Question:

Is it possible to customize the text for the name of the portal tab where users submit tickets? We'd like to rename it from "Contact Us" to "Submit Tickets".

### Answer:

1. Go to **Admin > Setup > Languages**, select your language and then click **Edit Phrases**.
2. Go to User Interface **Phrases > Portal general phrases** and edit portal.general.nav-newticket.



<u>User Interface Phrases</u>	
Portal account	por
Portal articles	por
Portal chat	
Portal downloads	por
Portal email_subjects	
Portal emails	por
Portal error	
Portal feedback	
Portal flashes	por
Portal forms	
<b>Portal general</b>	por
Portal news	
Portal sidebar	por

3. Add your custom phrase in the right hand column. Press **Save**.

portal.general.nav-newticket  
Reset

Contact Us

Contact Us

Submit Ticket

4. Go to the user portal and you will be able to see the change live straight away.

