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## **?What are Escalations**

Christopher Nadeau - 2023-08-17 تعليقات (٠) - تعليقات

?What are Ticket Escalations? When would I want to create an Escalation

An Escalation is a global automation rule where a set of actions will occur on a Ticket that matches specific criteria after it has spent a pre-defined amount of time in a particular state

.First, you need to define the Event, a time-based field, i.e., The ticket has been open for X hours

Then you set any **Criteria** that must be met for the Escalation to apply to the ticket. This can be something such as the Agent Team assigned to the ticket

Finally, you define the **Actions** you want to occur when the Escalation Event and Criteria are met, such as .increasing the urgency or re-assigning to a more senior team

Example

.A common example of an Escalation is to re-assign tickets that have been left alone for too long

You might want to re-assign tickets that haven't had a response from an agent in 24 hours to ensure they don't .get missed

.To learn about setting up Escalations in your helpdesk, check out the Admin Guide

- البطاقات
- **Escalations** •

## مواضيع ذات صلة

<u>Introduction to Escalations</u> •